



147 East 14<sup>th</sup> Street, North Vancouver, B.C. V7L 2N4

Tel: (604) 969-7462

Fax: (604) 969-7450

Email: [annemarie@nsrj.ca](mailto:annemarie@nsrj.ca)

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## Part-time Job Opportunity (1-year contract)

### Schools Program Facilitator

North Shore Restorative Justice Society (NSRJS) is a non-profit society that seeks to develop, promote, and provide restorative approaches to prevent and heal harm caused by conflict and crime. We are looking to expand our team and hire a part-time (20 hours/week) Schools Program Facilitator on a one-year contract. This job has the possibility of continuing, depending on funding. As our Schools Program Facilitator, you will be responsible for supporting the Schools Program and facilitating restorative Circles in schools across the North Shore.

North Shore Restorative Justice Society seeks to continue to support the long-term practice, sustainability, and development of restorative approaches. The Schools Program Facilitator will work alongside the Program Manager in the planning and co-facilitation of weekly restorative Circles, assist in raising awareness of restorative approaches in schools, and maintain relationships with teachers and students to support a system of integrated restorative skills, practices, and processes in our partner schools.

### **Key Responsibilities**

#### Schools Program:

- Reporting to the Schools Program Manager and keeping them informed of program operations
- Collaborating and co-facilitating with the co-facilitator in weekly restorative classroom Circles
- Developing and preparing activities and agendas in keeping with major program themes and objectives
- Initiating and facilitating dialogues on a range of topics including values, self-esteem, bullying, social media, healthy communication, and youth rights
- Attending to administrative duties as required
- Representing the organization at community and volunteer appreciation events and participating in community tables deemed appropriate
- Supporting the Program Manager in developing, promoting and facilitating SpeakOut events
- Sitting on NSRJS committees as needed
- Providing support on any of the organization's fundraising efforts

### **Skills**

- Understanding of and experience in the philosophy of Restorative Justice
- Facilitation experience with children and youth
- Strong organizational and time management skills

- Strong networking and relationship-building skills: must have the ability to work cooperatively with staff, volunteers and other community agencies and organizations
- Self-directed and comfortable working as part of a team in a collaborative work environment
- Awareness of issues facing children and youth today
- Flexibility in hours, some work weeks may require evenings and weekends
- A second language is an asset
- Excellent communication skills

### Requirements

- Experience working with children and youth, preferably in a school environment
- Commitment to Restorative Justice values, principles, and practices
- Experience and success in collaboration and teamwork
- Knowledge and understanding of current social issues, particularly those facing youth and those with multiple barriers
- Use of your own vehicle
- The flexibility required to work occasional evenings and weekends

### Assets

- Bachelor's Degree or Diploma in Criminology, Social Work, Educational Psychology, Psychology or related field
- Training and experience in Restorative Justice
- Group facilitation experience in Circle process
- Familiarity with community services and resources on the North Shore
- Knowledge of child/youth development and key aspects of social-emotional learning
- Additional languages to English (fluency in Farsi, Korean or Mandarin would be considered an asset)

Terms of employment for this position include the following considerations:

- Start date: August 2019
- Salary (\$18-\$21/hour depending on skills and experience)
- Negotiable working hours
- A one-year contract with the opportunity for renewal (funding depending)

Use of your own vehicle is required. All applicants must be able to pass both a **criminal record check** and an **enhanced reliability clearance**.

If you have the above-mentioned qualifications, please submit your cover letter and resume to **Anne-Marie Parent** at [annemarie@nsrj.ca](mailto:annemarie@nsrj.ca) by **4 pm on Wednesday, July 24<sup>th</sup>, 2019**. We welcome and appreciate applications from all who are qualified and interested. **No phone calls please**. Due to the expected interest, NSRJS will be contacting only those who will be invited for an interview.

*North Shore Restorative Justice Society is an equal opportunity employer and we encourage the application of all qualified applicants.*